

# LIBERTY ELEMENTARY SCHOOL DISTRICT

## TECHNOLOGY CHECKOUT AGREEMENT

Student's Name: \_\_\_\_\_ Teacher's Name: \_\_\_\_\_  
 Check Out Date: \_\_\_\_\_ Internet Provider: \_\_\_\_\_

<u>Item(s) Loaned</u>	<u>Model &amp; Serial #</u>
Chromebook	
Power cord	
Headphones	

**Requirements for Loan:**

I agree to take responsibility for technology hardware/software listed above in exchange for the use of the equipment for supporting my child and as a resource to myself as a parent.

1. I understand I am responsible for maintaining the equipment/software in working condition while the Chromebook is in my possession.
2. I agree to return the equipment in the same working condition that I received it.
  - Do not do anything that may permanently alter the device in any way.
  - Do not remove any serial numbers or identification marks.
  - Keep the District-issued Device clean (e.g., do not eat or drink while using the device).
3. I agree and understand that if the technology equipment, software, and/or other related items are stolen, vandalized, misplaced, destroyed, etc. that I may be responsible and will reimburse (pay) Liberty the amount required to replace or repair the equipment, or volunteer my time in lieu of payment. District technicians will not attempt to recover any lost data.

The parent is responsible for the following costs if the District-issued Device is damaged or not returned:

District-issued Device	Replacement Cost
Chromebook	\$275
Headphones	\$15
Total Loss	\$290

4. I agree to continue use this device for Liberty School's Educational purposes only.
5. I agree to return the Chromebook and/or accessories in good working condition.
6. If you need any technology support, contact your teacher. Support hours are Monday – Friday 8:00 AM – 1:00 PM

\_\_\_\_\_

Parent's Signature

Date

Student's Signature

Date

*If parent is not present at the time of pick up, please complete the section below.  
 Parent MUST sign above before a device will be checked out.*

\_\_\_\_\_

Printed Name of Adult Present

Signature of Adult Present

Date

