

# Liberty Elementary School District

Board Meeting of the Board of Trustees

## AGENDA

Liberty Elementary School

Library

1771 East Pacific Avenue, Tulare, CA 93274

**Tuesday, January 09, 2024**

**6:00pm 1.0 Call to Order**

**2.0 Adopt Agenda (Action Item)**

This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence, or table agenda topics. In accordance with the Brown Act Requirements effective July 1, 2008, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 1771 E. Pacific Ave. Tulare, CA 93274.

In compliance with the Americans with Disabilities Act and the Brown Act, if you need special assistance to participate in this meeting, including receipt of the agenda and documents in the agenda package in an alternate format, please contact the Liberty Elementary School District Office at (559) 686-1675. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35, 104 ADA Title II), and allow for the preparation of documents in the appropriate alternate format.

**3.0 Adjourn to Closed Session**

The Board may adjourn to closed session to discuss matters of personnel security, negotiations, student discipline, litigation, or other matters as authorized by the government Code Section 3459.1, 5496.6 and 54967.6 and Ed Code Sections 35136 and 48913.

- a. **(Ed Code Section 35146, 48900) Student Discipline & Other Confidential Student Matters.**
- b. **(Gov. Code 54957) Public Employee Discipline/Dismissal/Release**
- c. **Employment, resignations, transfers, etc. of Certificated and Classified Personnel**

**6:30pm 4.0 Reconvene in Open Session**

**4.1 Flag Salute**

<b>4.2 Roll Call:</b>	Ron Koetsier	President
	John Beaver	Clerk
	Diane Tanner	Member
	Jonathon Thorpe	Member
	Jill White	Member

Also in attendance for Closed and Open Session: Deanna Cardoza (Superintendent).

## **BOARD GOALS**

1. **Achieve high academic standards and meet the needs of all students in a safe and supportive environment.**
2. **Provide quality educational, extra-curricular, and athletic opportunities through exemplary activity programs.**
3. **Improve district organization, growth and capacity of facilities.**
  
- 4.3 **Board President** – Opportunity for Board President to comment or report on any matters pertinent or of concern to the Board.
  - a. **Board President to announce Closed Session Items of Discussion.**
- 4.4 **Public Comments:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker is to have (3) three minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agenda items.
- 5.0 **Information Items:**

This item is provided for informational reports and will highlight district and student events and successes.
- 5.1 **Staff Reports** - Opportunity for Liberty Elementary School Staff Members to comment or report on any matters pertinent or of concern to the Board.
- 5.2 **Superintendent** – Opportunity for Superintendent to comment or report on any matters pertinent or of concern to the Board.
- 5.3 **Principal**- Opportunity for Principal to comment or report on any matters pertinent or of concern to the Board.
- 5.4 **First Reading on Updated CSBA December 2023 Board Policies**
- 6.0 **Action Items:**

These items are provided for Board information, discussion, and/or action.
- 6.1 **Approval of Consent Agenda**
  - \*Minutes of Regular Board Meeting, December 12, 2023
  - \*Payment of Warrants
- 6.2 **Approval of Tulare County Office of Education ActVnet innovative school safety program**
- 6.3 **Approval of Annual Developer Fee Report 2022-2023**

**Adjournment:** \_\_\_\_\_

## CSBA UPDATE CHECKLIST – December 2023

District Name: Liberty ESD

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BP 0460	Local Control and Accountability Plan	New Law	
AR 0460	Local Control and Accountability Plan	New Law	
BP 0500	Accountability	New Law	
BP 0520	Intervention in Underperforming Schools	New Law	
AR 1220	Citizen Advisory Committees	New law	
BP 1431	Waivers	New Law	
BP 3400	Management of District Assets/Accounts	New Law	
AR 3400	Management of District Assets/Accounts	Update	
BP 5116.2	Involuntary Student Transfers		
BP 5131.2	Bullying	New Law	
AR 5131.2	Bullying	New Law	
AR 5141.21	Administering Medication and Monitoring Health Conditions		
BP 5148.3	Preschool/ Early Childhood Education	New Law	
AR 5148.3	Preschool/ Early Childhood Education	New Law	
BP 6142.8	Comprehensive Health Education	Update	
AR 6142.8	Comprehensive Health Education	Update	
BP 6146.1	High School Graduation Requirements	<b>Fill in Blanks</b> N/A _____ _____ _____	
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities	N/A	
BP 6170.1	Transitional Kindergarten	New Law	
AR 6173.3	Education for Juvenile Court School Students	New Law	

## CSBA UPDATE CHECKLIST – December 2023

District Name: Liberty ESD

POLICY	TITLE	OPTIONS/BLANKS	ADOPT DATE
BB 9321	Closed Session	Update	
E(1) 9321	Closed Session	<b>Fill in Blanks</b> Update <hr/> <hr/> <hr/>	
E(2) 9321	Closed Session	<b>Fill in Blanks</b> Update <hr/> <hr/> <hr/>	

**CSBA POLICY GUIDE SHEET**  
**December 2023**

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

**Board Policy 0460 - Local Control and Accountability Plan**

Policy updated to reflect **NEW LAW (SB 114, 2023)** which (1) requires numerous changes to the local control and accountability plan (LCAP) for use in the 2024-25 school year, and (2) adds "long-term English learners," defined by **NEW LAW (SB 141, 2023)** as a student who has not attained English language proficiency within seven years of initial classification as an English learner, as a numerically significant subgroup. Policy also updated to add headers for clarity, align the structure of the policy with the LCAP process, and clarify references to the annual update and budget overview for parents/guardians.

**Administrative Regulation 0460 - Local Control and Accountability Plan**

Regulation updated to reflect **NEW LAW (SB 114, 2023)** which (1) requires numerous changes to the local control and accountability plan (LCAP) for use in the 2024-25 school year, and (2) adds "long-term English learners," defined by **NEW LAW (SB 141, 2023)** as a student who has not attained English language proficiency within seven years of initial classification as an English learner, as a numerically significant subgroup. Regulation also updated to add "Timeline" section to provide greater specificity regarding required LCAP dates and recommended dates based on best practice, and reflect **NEW LAW (SB 609, 2023)** which requires districts to post the LCAP on the performance overview portion of the California School Dashboard.

**Board Policy 0500 - Accountability**

Policy updated to reflect that the U.S. Department of Education declined the California Department of Education's (CDE) waiver request that would have allowed for the continued use of modified methods for calculating the Academic and Graduation Rate Indicators, resulting in the California School Dashboard no longer including any modified methods applied to state indicators and all Dashboard Alternative School Status schools being treated the same as all other schools on the Dashboard. Policy also updated to reflect **NEW LAW (SB 114, 2023)** which (1) adds "long-term English learners," defined by **NEW LAW (SB 141, 2023)** as a student who has not attained English language proficiency within seven years of initial classification as an English learner, as a numerically significant subgroup, (2) creates a new basis for technical assistance when the district fails to meet specified data submission requirements, and (3) specifies when the California Collaborative for Educational Excellence (CCEE) will consult with the district and any provider of technical assistance to determine if assistance from CCEE is necessary.

**Board Policy 0520 - Intervention in Underperforming Schools**

Policy updated to reflect **NEW LAW (SB 114, 2023)** which (1) expands technical assistance based on a numerically significant student subgroup not making sufficient progress towards its local control and accountability plan (LCAP) to include identifying student subgroups that are low performing or experiencing significant disparities from other students or subgroups as identified on the California School Dashboard, (2) creates a new basis for technical assistance when the district fails to meet specified data submission requirements which includes identifying areas of strengths and weaknesses in the identified goals, actions, and services addressed in the LCAP, and reviewing the district's data management policies and collection and submission processes to ensure the submission of accurate data according to the processes and timelines established by the California Department of Education, and (3) specifies when the California Collaborative for Educational Excellence (CCEE) will consult with the district and any provider of technical assistance to determine if assistance from CCEE is necessary.

**Administrative Regulation 1220 - Citizen Advisory Committees**

Regulation updated to reflect **NEW LAW (SB 1057, 2022)** which exempts special education advisory committees from Brown Act requirements pertaining to open meetings, and instead requires these committees to comply with "mini" Brown Act requirements. Regulation also updated to more closely align with law and to clarify language.

**Board Policy 1431 - Waivers**

Policy updated to reference **NEW LAW (SB 114, 2023)** which prohibits a waiver request for transitional kindergarten and kindergarten requirements provided for in specified Education Code sections. Policy also updated to provide that advertisement of the notice for the public hearing which is required prior to the Governing Board submitting a waiver request to the State Board of Education includes publishing it on the district's website.

**Board Policy 3400 - Management of District Assets/Accounts**

Policy updated to reflect **NEW LAW (SB 1439, 2022)** related to conflict of interest from campaign contributions and existing conflict of interest provisions by providing that Governing Board members and district employees involved in the making of contracts on behalf of the district comply with the district's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest. Policy also updated to direct the Superintendent to submit reports of the district's financial status to the Board, in accordance with Board Policy and Administrative Regulation 3460 - Financial Reports and Accountability, and develop additional internal controls to strengthen fraud prevention.

**Administrative Regulation 3400 - Management of District Assets/Accounts**

Regulation updated to reference Governmental Accounting Standards Board's (GASB) Statement #87 regarding lease accounting and GASB Statement #96 regarding subscription-based information technology agreements. Regulation also updated to clarify that the district should utilize the California Department of Education's standardized account code structure software to develop financial reports, and that the district's accounting system should comply with generally accepted accounting principles prescribed by GASB and meet other state and federal reporting guidelines. Additionally, regulation updated to expand the list of actions that constitute fraud, financial improprieties or irregularities; separate out district and county office of education investigations; clarify that the district cooperate with the County Superintendent of Schools, Fiscal Crisis and Management Assistance Team, law enforcement, or other governmental entities that conduct a fraud investigation; and, consult legal when discussing or disclosing the result of any fraud investigation.

**Board Policy 5116.2 - Involuntary Student Transfers**

Policy updated to clarify that the policy only addresses involuntary transfers to other schools within the district, add that the determination of where to transfer a student who is the subject of involuntary transfer include a review of the programs to which the student may be involuntarily transferred, provide that the Superintendent or designee ensure that involuntary transfers are made in a nondiscriminatory manner, and reflect **NEW CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE** regarding legal requirements and recommended best practices governing voluntary and involuntary students transfers. Policy also updated to clarify requirements for an involuntary transfer of a student who has been convicted of a violent felony or a misdemeanor associated with possession of a firearm, an involuntary transfer to a continuation education program or class within the district, or an involuntary transfer to a community day school within the district. Additionally, policy updated to include information regarding notice and disclosure requirements.

**Board Policy 5131.2 - Bullying**

Policy updated to reflect **NEW LAW (AB 1078, 2023)** which requires that the district's policy prohibiting discrimination, harassment, intimidation, and bullying include a statement that the policy applies to all acts of the Governing Board and Superintendent in enacting policies and procedures that govern the district. Policy also updated to reference **NEW U.S. DEPARTMENT OF EDUCATION GUIDANCE** addressing discrimination, and reflect CSBA's policy brief, "School Safety: Bullying and Cyberbullying," which encourages district families to model respectful behavior, contribute to a safe and supportive learning environment, and monitor potential causes of bullying.

**Administrative Regulation 5131.2 - Bullying**

Regulation updated to expand the definition of "cyberbullying" to reflect CSBA's policy brief, "School Safety: Bullying and Cyberbullying." Regulation also updated to add additional measures to prevent bullying as provided in **NEW U.S. SURGEON GENERAL GUIDANCE** by developing a strategic plan for school connectedness and social skills with benchmark tracking, implementing socially based educational

techniques, creating a supportive school environment that fosters belonging, and building social connection into health education courses. Additionally, regulation updated to include digital and media literacy skills in student instruction, as provided in **NEW U.S. SURGEON GENERAL GUIDANCE**, expand the responsibilities of staff as role models for students, and reflect **NEW LAW (AB 2879, 2022)** which requires a social media platform to establish a mechanism that allows any individual, regardless of whether that individual has a profile on the internet-based service, to report cyberbullying. Regulation additionally updated to reflect **NEW LAW (AB 1165, 2023)** which encourages the district to have a student who has been suspended, or for whom other means of correction have been implemented for an incident of racist bullying, harassment, or intimidation, and the victim, to engage in a restorative justice practice suitable to address the needs of both of the students, engage the perpetrator in a culturally sensitive program, and to regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues.

**Administrative Regulation 5141.21 - Administering Medication and Monitoring Health Conditions**

Regulation updated to reference **NEW LAW (AB 1722, 2023)** which authorizes districts to hire a licensed vocational nurse following Governing Board approval that a diligent search was conducted for a suitable credentialed nurse, include definitions that pertain to new legislation, and reflect **NEW LAW (AB 1651, 2023)** which (1) includes holders of an Activity Supervisor Clearance Certificate as those for whom districts are required to provide epinephrine auto-injectors if they have volunteered to administer them in an emergency and have received training, and (2) requires schools that provide epinephrine auto-injectors to store them in an accessible location and include that location in annual notices to staff. Regulation also updated to reflect **NEW LAW (AB 1283, 2023)** which authorizes districts to provide emergency stock albuterol inhalers to school nurses or trained personnel who have volunteered, who may use the inhaler to provide emergency medical aid to person(s) suffering, or reasonably believed to be suffering, from respiratory distress, **NEW LAW (SB 114, 2023)** which appropriates funding to county offices of education for the purpose of purchasing and maintaining a sufficient stock of opioid antagonists for districts, **NEW LAW (AB 1166, 2023)** which provides that employees and volunteers who render emergency treatment at the scene of an opioid overdose or suspected opioid overdose by administering an opioid antagonist will not be liable for civil damages resulting from an act or omission, unless such act constitutes gross negligence or willful or wanton misconduct, and **NEW LAW (AB 1810, 2022)** which authorizes a school nurse or a volunteer designated and trained to administer emergency anti-seizure medication to a student diagnosed with seizures, a seizure disorder, or epilepsy who has been prescribed such medication from a health care provider and is suffering from a seizure.

**Board Policy 5148.3 - Preschool/ Early Childhood Education**

Policy updated to include that the district may enroll children who are in a transitional kindergarten (TK) or kindergarten program in a California State Preschool Program (CSPP) before and/or after the regular school day in order to provide families with the option of a full-day, high-quality instructional program, and reflect **NEW LAW (SB 141, 2023)** which requires a district that offers TK to early enrollment children to concurrently offer enrollment in a CSPP, if offered by the district, and space permitting.

**Administrative Regulation 5148.3 - Preschool/ Early Childhood Education**

Regulation updated to reflect **NEW LAW (SB 141, 2023)** which requires a district that offers transitional kindergarten (TK) to early enrollment children to concurrently offer enrollment in a California State Preschool Program (CSPP), and to add the definition of "early enrollment child." Regulation also updated to reflect **NEW LAW (SB 141, 2023)** which revises the enrollment priorities for part-day CSPP programs, and **NEW LAW (AB 116, 2023)** which allows family fees accrued but not collected prior to October 1, 2023, to be forgiven, and not collected. Additionally, Regulation updated to reflect **NEW CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE** which provides definitions related to suspension.

**Board Policy 6142.8 - Comprehensive Health Education**

Policy updated to reflect **NEW U.S. SURGEON GENERAL GUIDANCE** related to (1) the importance of social connection in individual and societal health and well-being, and (2) the impact of social media on children and adolescents. Policy also updated to include the requirement that if districts offer health education courses to middle or high school students the course must include mental health instruction.

#### **Administrative Regulation 6142.8 - Comprehensive Health Education**

Regulation updated to include the requirement that if districts offer health education courses to middle or high school students the course must include mental health instruction, and to clarify that the "opt-out" right to excuse a student only applies to comprehensive sexual health education, HIV prevention education, and related assessments, and does not apply to instruction, materials, presentations, and programming that discuss specified topics including gender, gender identity, gender expression, sexual orientation, discrimination, harassment, bullying, intimidation, relationships, or family and do not discuss human reproductive organs and their functions.

#### **Board Policy 6146.1 - High School Graduation Requirements**

Policy updated to reflect **NEW LAW (AB 714, 2023)** which changes "students participating in a newcomer program" to "newcomer students" for purposes of exemptions from district-adopted graduation requirements, and **NEW LAW (SB 114, 2023)** and **NEW LAW (SB 141, 2023)** which (1) specifies that the exemption for a student with a disability from all coursework and other requirements adopted by the Board that are in addition to statewide course requirements applies to a student with a disability who entered 9th grade in the 2022-23 school year, (2) revises the eligibility criteria for the exemption, and (3) provides that participation in graduation activities by a student with a disability who is exempted from district-adopted graduation requirements that are in addition to the statewide course requirements may not be construed as a termination of the district's responsibility to provide a free appropriate public education unless the student's individualized education program team has determined that the student has completed the high school experience. Policy also updated to add to the list of permissible retroactive diplomas a former member of the military who is a resident of California and received an honorable discharge, or, a current member of the military who is a resident of California and was a resident of California when entered the military.

#### **Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities**

Policy updated to reflect **NEW LAW (SB 114, 2023)** and **NEW LAW (SB 141, 2023)** which (1) specifies that the exemption for a student with a disability from all coursework and other requirements adopted by the Board that are in addition to statewide course requirements applies to a student with a disability who entered 9th grade in the 2022-23 school year, (2) revises the eligibility criteria for the exemption, and (3) provides that participation in graduation activities by a student with a disability who is exempted from district-adopted graduation requirements that are in addition to the statewide course requirements may not be construed as a termination of the district's responsibility to provide a free appropriate public education unless the student's individualized education program team has determined that the student has completed the high school experience..

#### **Board Policy 6170.1 - Transitional Kindergarten**

Policy updated to clarify that a child's eligibility for transitional kindergarten (TK) enrollment may not impact family eligibility for a preschool or childcare program and that the district may admit into the TK program a child whose fifth birthday is after the date specified for admittance for the applicable year provided that upon the recommendation of the Superintendent or designee, the Governing Board determines that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Policy also updated to reflect **NEW LAW (SB 141, 2023)** which (1) requires a district that offers TK to early enrollment children to concurrently offer enrollment in a California State Preschool Program, if offered by the district and space permitting, and (2) requires any classroom that includes an early enrollment child to maintain a classroom enrollment that does not exceed 20 students and an adult-to-student ratio of at least one adult to every 10 students. Additionally, policy updated to include that average TK class size enrollment does not include students who are continuously enrolled in and meet the minimum day requirements for independent study for more than 14 school days in a school year.

#### **Administrative Regulation 6173.3 - Education for Juvenile Court School Students**

Regulation updated to reflect **NEW LAW (SB 532, 2022)** which provides, when a juvenile court school student transfers into a district school, for additional requirements regarding the transfer of coursework and credits, exemptions from district-established graduation requirements, and for the option to remain in school to complete district-established or statewide course requirements.



**Board Bylaw 9321 - Closed Session**

Bylaw updated to reflect appellate court ruling in *Fowler v. City of Lafayette*, which clarified that when an item is agendaized in closed session based on a threat of litigation made by a person outside of an open meeting and a district official or employee receiving knowledge of the threat made a record of the statement before the meeting, that statement is required to be made available to the public. Bylaw also updated to reference accompanying Exhibit (1) for specific agenda descriptions for closed session items and accompanying Exhibit (2) for descriptions to report out of specified closed session items. Additionally, Bylaw updated for clarity, precision, and consistency.

**Exhibit(1) 9321 - Closed Session**

Exhibit updated for clarity and precision, and for consistency with changes to the accompanying Board Bylaw.

**Exhibit(2) 9321 - Closed Session**

Exhibit updated for clarity and precision, and for consistency with changes to the accompanying Board Bylaw.

# Liberty Elementary School District

Board Meeting of the Board of Trustees

## *Minutes*

Liberty Elementary School

Library

1771 East Pacific Avenue. Tulare, CA 93274

**Tuesday, December 12, 2023**

**6:00pm 1.0 Call to Order 6:03 p.m.**

**2.0 Adopt Agenda (Action Item)**

This item is provided as an opportunity for trustees, through consensus, to approve, re-sequence, or table agenda topics. In accordance with the Brown Act Requirements effective July 1, 2008, if documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the District Office located at 1771 E. Pacific Ave. Tulare, CA 93274.

In compliance with the Americans with Disabilities Act and the Brown Act, if you need special assistance to participate in this meeting, including receipt of the agenda and documents in the agenda package in an alternate format, please contact the Liberty Elementary School District Office at (559) 686-1675. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28CFR35.102-35, 104 ADA Title II), and allow for the preparation of documents in the appropriate alternate format.

**3.0 Adjourn to Closed Session 6:04 p.m.**

(May reconvene after the public meeting, if necessary)

The Board may adjourn to closed session to discuss matters of personnel security, negotiations, student discipline, litigation, or other matters as authorized by the government Code Section 3459.1, 5496.6 and 54967.6 and Ed Code Sections 35136 and 48913.

- a. **(Ed Code Section 35146, 48900) Student Discipline & Other Confidential Student Matters**
- b. **(Gov. Code 54957) Public Employee Discipline/Dismissal/Release/Complaint**
- c. **(Gov. Code 54957) Employment, resignations, transfers, etc. of Certificated and Classified Personnel**

**6:30 pm 4.0 Reconvene in Open Session 6:32 p.m.-No Action Taken**

**4.1 Flag Salute**

<b>4.2 Roll Call:</b>	Ron Koetsier	President	<b><i>Present</i></b>
	John Beaver	Clerk	<b><i>Present</i></b>
	Jonathon Thorpe	Member	<b><i>Absent</i></b>
	Diane Tanner	Member	<b><i>Present</i></b>
	Jill White	Member	<b><i>Present</i></b>

Also in attendance for Closed and Open Session: Deanna Cardoza (Superintendent).

## **BOARD GOALS**

1. Achieve high academic standards and meet the needs of all students in a safe and supportive environment.
2. Provide quality educational, extra-curricular, and athletic opportunities through exemplary activity programs.
3. Improve district organization, growth and capacity of facilities.

**4.3 Board President** – Opportunity for Board President to comment or report on any matters pertinent or of concern to the Board.

**a. Board President to announce Closed Session Items of Discussion.**

**4.4 Public Comments:**

Those in the audience desiring to address the Board regarding items not on the agenda may do so at this time. Each speaker is to have (3) three minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agenda items. *Mrs. Fontaine addressed the Board of Trustees regarding the band program. She is seeking school support for band fundraisers.*

**5.0 Information Items:**

This item is provided for informational reports and will highlight district and student events and successes.

**5.1 Tulare County Office of Education ActVnet Safety Program presentation by Frank Silva**

**5.2 Staff Reports** - Opportunity for Liberty Elementary School Staff Members to comment or report on any matters pertinent or of concern to the Board.

**Superintendent-** Opportunity for the Superintendent to comment or report on any matters pertinent or of concern to the Board. *Dr. Cardoza shared about the anticipated 68 billion budget deficit which will trigger mass layoffs. One-time monies are gone and this massive deficit will be felt until the 2027/2028 year. She also shared about Melanie's Law which is addressing fentanyl overdoses.*

**Principal** – Opportunity for the Principal to comment or report on any matters pertinent or of concern to the Board. *62 students made the Principal's List and will get to go bowling. Liberty's Christmas Program is Friday December 15<sup>th</sup> from 8:30 .a.m.-10:30 a.m. Liberty's Spelling Bee Participants won 1<sup>st</sup> place.*

**6.0 Action Items:**

These items are provided for Board information, discussion, and/or action.

**6.1 Annual Organizational Meeting:**

1. Elect Board President Year 2023-2024
2. Certification of District Clerk Election Year 2023-2024
3. Authorized Signatures for Calendar Year 2023-2024

**4. Board Representative to Vote in 2023-2024 Election of County Committee Members**

*Diane Tanner made a motion to nominate Ron Koetsier as President 2<sup>nd</sup> made by Jill White Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain:0 Absent: Jonathon Thorpe Motion Carried*

*Diane Tanner made a motion to nominate John Beaver as Clerk 2<sup>nd</sup> made by Jill White Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain: 0 Absent: Jonathon Thorpe Motion Carried*

*John Beaver made a motion to nominate Diane Tanner as Board Representative 2<sup>nd</sup> made by Jill White Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain: 0 Absent: Jonathon Thorpe Motion Carried*

*John Beaver made a motion for the Authorized Signers to be Ron Koetsier, John Beaver and Dr. Deanna Cardoza 2<sup>nd</sup> made by Diane Tanner Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain:0 Absent: Jonathon Thorpe Motion Carried*

**6.2 Approval of Consent Agenda**

*\*Minutes of Regular Board Meeting, November 14, 2023*

*\*Payments of Warrants*

*John Beaver made a motion to approve the Consent Agenda 2<sup>nd</sup> made by Diane Tanner Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain: 0 Absent: Jonathon Thorpe Motion Carried*

**6.3 Approval of CSBA updated Board Policies for September 2023 and October 2023**

*Diane Tanner made a motion to approve the Updated CSBA Board Policies for September 2023 and October 2023 2<sup>nd</sup> made by John Beaver Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain: 0 Absent: Jonathon Thorpe Motion Carried*

**6.4 Approval of Resolution 2023-2024-06 State Building Funds Application for use of New Construction Grants**

*Jill White made a motion to approve Resolution 2023-2024-06 State Building Funds Application for use of New Construction Grants 2<sup>nd</sup> made by Diane Tanner Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain:0 Absent: Jonathon Thorpe Motion Carried*

**6.5 Approval of 2023-2024 1<sup>st</sup> Interim Budget Report and Budget Revisions**

*John Beaver made a motion to approve the 2023-2024 1<sup>st</sup> Interim Report and Budget Revisions 2<sup>nd</sup> made by Diane Tanner Ayes: Ron Koetsier, Diane Tanner, John Beaver and Jill White Noes: 0 Abstain:0 Absent: Jonathon Thorpe Motion Carried*

**Adjournment 8:12 p.m.**



\*\*\* FINAL \*\*\*  
 Batch No 323  
 Audit  
 Amount Flag EFT

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
000924	Erica Ribeiro	PV-240300	12/13/2023		SUPPLIES		010-00000-0-11100-10000-43000-0	\$3,810.00		
								\$56.68		
								\$56.68		
								\$981.24		
								\$252.37		
								\$150.92		
								\$45,840.91		
								\$2,456.47		
								\$2,456.47		
								\$3,564.87		
								\$2,097.77		
								\$5,082.00		
								\$1,788.00		
								\$1,788.00		
								\$2,440.00		

Inst. Supplies  
 Maintenance  
 Inst. Supplies  
 Technology  
 Bus  
 After School Svc.  
 Technology  
 Bus  
 Monthly Billing  
 Statement Billing  
 Technology  
 Monthly Billing

23 Liberty Elementary School District  
 Tulare County Office of Education  
 Accounts Payable Final Prelist - 12/15/2023 9:34:00AM  
 12/15/2023 9:34:00AM  
 Page 3 of 4  
 APY500

Vendor No Vendor Name Reference Number Invoice Date PO # Invoice No Separate Check Account Code Amount Flag EFT

000250 MORRIS LEVIN & SON PV-240294 12/13/2023 2311-461959-ACCT# 010-81500-0-00000-81100-43000-0 Total Check Amount: \$2,440.00

000060 Office Depot PV-240316 12/14/2023 ACCT#28265583 010-00000-0-11100-10000-43000-0 Total Check Amount: \$11,802.00

000629 Pitney Bowes PV-240311 12/11/2023 ACCT#10584877-LEASE 010-00000-0-00000-82000-59000-0 Total Check Amount: \$917.18

000771 Roche Oil Inc. PV-240291 12/7/2023 6921/2/3/7025/48579 010-00000-0-00000-82000-43000-0 Total Check Amount: \$800.92

Roche Oil Inc. 12/7/2023 6921/2/3/7025/48579 010-07230-0-00000-36000-43000-0 Total Check Amount: \$358.41

000659 Rosi Gutierrez PV-240301 12/13/2023 supplies 010-00000-0-11100-10000-43000-0 Total Check Amount: \$1,159.33

000064 SISC PV-240312 12/14/2023 CLIENT ID 71985 010-00000-0-00000-00000-95024-0 Total Check Amount: \$251.25

000689 SO CAL GAS PV-240318 12/15/2023 ACCT#19643697063 010-00000-0-00000-82000-55000-0 Total Check Amount: \$81,145.40

000990 SOUTHERN TIRE MART, LLC PV-240314 10/20/2023 7200004350 010-07230-0-00000-36000-43000-0 Total Check Amount: \$1,328.67

000695 Thomas Day PV-240313 12/10/2023 1125 010-00000-0-00000-82000-56000-0 Total Check Amount: \$1,149.92

000071 US Bank PV-240297 12/13/2023 ACCT#424604455562805 010-00000-0-00000-31400-43000-0 Total Check Amount: \$405.00

US Bank 12/13/2023 ACCT#424604455562805 010-00000-0-00000-71000-43000-0 Total Check Amount: \$182.89

US Bank 12/13/2023 ACCT#424604455562805 010-00000-0-00000-82000-43000-0 Total Check Amount: \$118.59

US Bank 12/13/2023 ACCT#424604455562805 010-00000-0-11100-10000-43000-0 Total Check Amount: \$652.17

\*\*\* FINAL \*\*\*  
 Batch No 323  
 Audit Amount Flag EFT  
 Health  
 Admin  
 Maintenance  
 Trucking

Accounts Payable Final Prelist - 12/15/2023 9:34:00AM

\*\*\* FINAL \*\*\*

Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Total Check Amount:

\$2,499.94



Accounts Payable Final Prelist - 12/15/2023 9:34:00AM

\*\*\* FINAL \*\*\*

Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag
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Total District Payment Amount: \$180,235.01

Accounts Payable Final Prelist - 12/15/2023 9:34:00AM


\*\*\* FINAL \*\*\*

Batch No 323

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
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Batch No 323 Total Accounts Payable: \$180,235.01

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 180,235.01 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

  
 Authorizing Signature Date 12/15/2023

Fund Summary	Total
010	\$180,235.01
Total	\$180,235.01